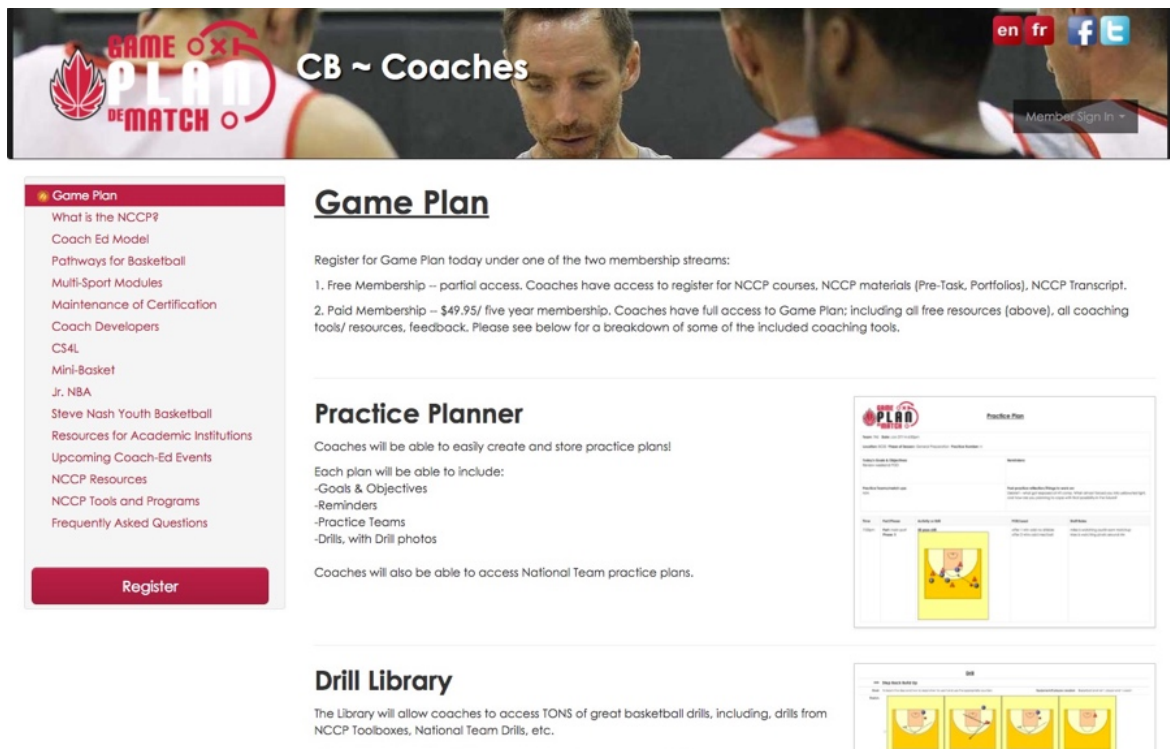


How to Complete an Evaluation

1. Go to the following link: <https://gameplanbasketball.ca/>. You will see the page below. Sign in to your Game Plan account by clicking "Member Sign-In" in the top right corner and entering your username and password.

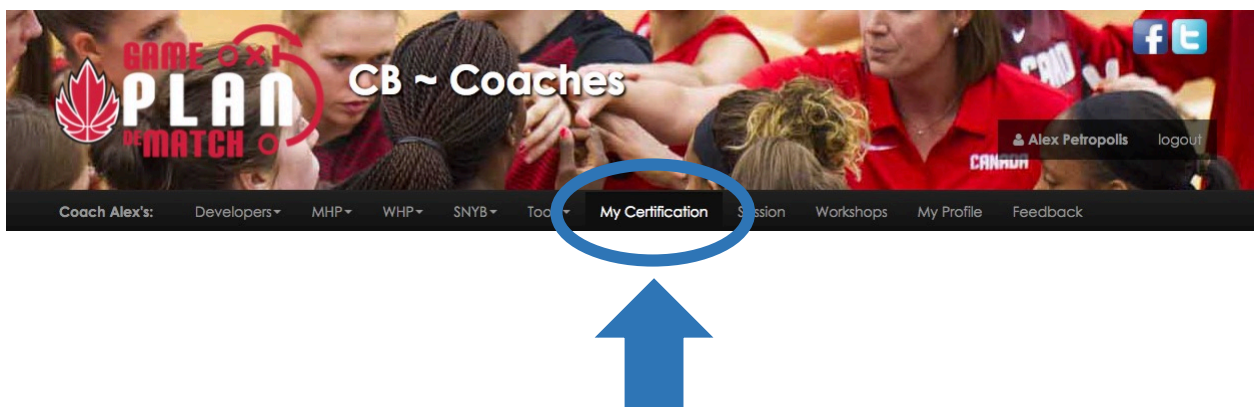


The screenshot shows the Game Plan website interface for Coaches. At the top, there is a navigation bar with the Game Plan logo, the text "CB ~ Coaches", and social media icons for English (en), French (fr), Facebook (f), and Twitter (t). A "Member Sign In" button is visible in the top right corner.

The main content area is divided into three sections:

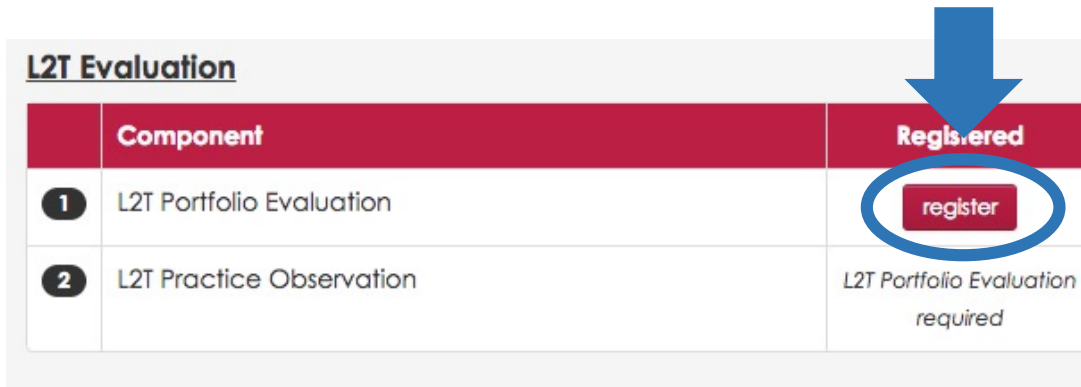
- Game Plan:** A sidebar menu on the left lists various resources such as "What is the NCCP?", "Coach Ed Model", "Pathways for Basketball", "Multi-Sport Modules", "Maintenance of Certification", "Coach Developers", "CS4L", "Mini-Basket", "Jr. NBA", "Steve Nash Youth Basketball", "Resources for Academic Institutions", "Upcoming Coach-Ed Events", "NCCP Resources", "NCCP Tools and Programs", and "Frequently Asked Questions". A red "Register" button is located at the bottom of this sidebar.
- Game Plan:** The main heading for the central content area.
- Register for Game Plan today under one of the two membership streams:**
 1. Free Membership – partial access. Coaches have access to register for NCCP courses, NCCP materials (Pre-Task, Portfolios), NCCP Transcript.
 2. Paid Membership – \$49.95/ five year membership. Coaches have full access to Game Plan; including all free resources (above), all coaching tools/ resources, feedback. Please see below for a breakdown of some of the included coaching tools.
- Practice Planner:** A section describing the tool for creating and storing practice plans. It lists features: "Goals & Objectives", "Reminders", "Practice Teams", and "Drills, with Drill photos". It also notes that coaches can access National Team practice plans. To the right is a screenshot of the Practice Planner interface.
- Drill Library:** A section describing the library of basketball drills. It mentions access to "TONS of great basketball drills, including, drills from NCCP Toolboxes, National Team Drills, etc.". To the right is a screenshot of the Drill Library interface.

2. Click on the "My Certification" tab (on the main toolbar, see image below).



This screenshot shows the navigation bar of the Game Plan website. The "My Certification" tab is circled in blue, and a large blue arrow points upwards towards it. The navigation bar includes the following items from left to right: "Coach Alex's:", "Developers", "MHP", "WHP", "SNYB", "Tools", "My Certification", "Session", "Workshops", "My Profile", and "Feedback". In the top right corner, there is a user profile for "Alex Petropolls" with a "logout" button and social media icons for Facebook and Twitter.

3. Your Certification Transcript will appear on screen. Scroll down to find the Portfolio Evaluation that you would like to complete (L2T, T2T, or T2C). Click on the “Register” button to the right of the Evaluation (see image below).



L2T Evaluation		
	Component	Registered
1	L2T Portfolio Evaluation	register
2	L2T Practice Observation	L2T Portfolio Evaluation required

4. Your Coach Portfolio will load on screen. On the left side of the screen you can see a list of all the tasks of the Portfolio. To complete a task, complete all of the required questions and/or activities of that task by filling in the text fields and **clicking save at the bottom of the screen**. If you do not click save, your progress in that task will be lost. When a task is complete, a green check mark will appear next to that task.
5. After you have completed all of the tasks, submit your Portfolio. An Evaluator will contact you to discuss your Portfolio submission and to set up a Practice Observation (and Game Observation for a T2C Evaluation).
6. If you have any questions about your Evaluation, please contact coaching@basketball.ca.